

Warner Library

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Jessica Pacciotti, Library Director

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Meeting Minutes 9/10/2026

In Attendance – Oliver Staley, Mary Drake, Barbara Nackman, Dean Gallea, Alex Chambers; Library Director, Jessica Pacciotti. Guest – Gloria Guman FOWL

Chairperson Oliver Staley called the regular meeting to order at 6:32pm.

The employee approval was removed from the agenda, and Mary Drake requested to add a discussion of the library's Building and Equipment Fund to new business.

Gloria Guman addressed the board regarding the upcoming Friends of the Library Book sale. The Friends are working to alleviate costs to the book sale by running a campaign to raise funds for the tent rental. The Friends requested that the library post this campaign on the library's website.

The minutes from the June meeting was reviewed. It was noted that Dean Gallea was not included in the attendance and should be. Oliver Staley made a motion to approve the minutes with the edits, seconded by Alex Chambers. The motion passed unanimously.

The June, July and August operating fund and trustee fund vouchers were reviewed. Oliver Staley made a motion to approve the vouchers, seconded by Dean Gallea. The motion passed unanimously.

Director Pacciotti presented her report. The report is on file. The library discussed the quotes received from several companies to clean the air ducts and air handler. Oliver Staley made the motion to approve the quote from ProVentAir, the motion was seconded by Mary Drake and passed unanimously. Marcy Engineering has provided a quote to assess the current conditions of the library's HVAC and evaluate the possibility of switching from radiators to a heat pump system. Oliver Staley made the motion to approve the quote, seconded by Alex Chambers, the motion passed unanimously.

In old business Mary Drake reported on the current status of the Building and Equipment Trust held at PNC. There is some confusion regarding the amount that the library is eligible to withdraw from the account. It was also noted that the trust states that the amount the library is eligible to withdraw is based on the calendar year, but currently PNC reports on the account based on the library's fiscal year. It was

recommended that this discussion move to the Finance Committee. A meeting of the committee was scheduled on September 28th at 2:30pm.

Oliver Staley made the motion to the regular meeting at 8:04pm seconded by Alex Chambers and the motion passed unanimously.

Respectfully submitted,
Jessica Pacciotti
Library Director