



Patron Code of Conduct

The Warner Library is dedicated to providing free and easy access to resources to all patrons. To ensure that everyone is able to enjoy the library, the following code of conduct is in effect.

The following behaviors are considered disruptive to other patrons and are not allowed at the Warner Library.

- Sleeping
- Eating food except in designated areas
- Running
- Soliciting (either staff or other patrons)
- Loud conversations or arguments
- Loud or repetitive noises or extended conversation over a mobile phone or other electronic device
- Lewd or sexual behavior
- Defacement of library property, disabling of Library equipment, moving Library furniture without permission
- Adjusting software or hardware settings on any Library computer equipment
- Harassment of other patrons or staff, including expletives or aggressive language
- Unwanted physical contact with other patrons
- Bare feet
- Pungent odors
- Pets or animals (other than service animals)
- Non-observance of all posted library signage

Additionally, all patrons are expected to follow all local, state and federal laws while in the building. This includes laws regarding smoking, drugs, weapons and general behavior.

This Code of Conduct should not be viewed as a complete list of prohibited behavior, and is intended for guidance only. The library staff is authorized to take appropriate action in response to any other behavior which they believe to be unsafe or disruptive.

Any patron whose use of the library is disturbed by the conduct of another patron may address these concerns to a staff member and the staff member, or as needed, the director or a designated manager, will determine the follow-up to the patron's behavior.

Unless the violation is so serious that it poses an immediate threat to safety or disruption of orderly operations, patrons in violation of this policy will be verbally warned by staff twice. If the behavior continues, the patron will be told to leave the library.

In the case of being told to leave, the patron is barred from returning to the library for a period of 48 hours. Upon return to the building if the patron continues disruptive behavior, the patron will be asked to leave again without warnings. A second removal bars the patron from returning to the library for a period of one month. If, upon a third return, the patron continues to violate the patron conduct policy, they will be told again to leave the library, and, upon approval by the library director, will be permanently banned from the Warner Library.

Each stage of removal shall be documented by a letter sent to the patron's address of record, if such is known to the library. Records of removed or banned patrons will be kept in the Library Director's office for reference.

If a patron who has been told to leave refuses to do so, the staff may call the police to enforce their removal and ban. If the patron is threatening or requires police intervention longer suspensions may be imposed at the library's discretion.

If a patron feels that they have been told to leave from the library mistakenly, they can submit a written request for their ban to be repealed to the Library Board. Such requests must be received within 60 days of the notification of the notice to the patron. The Board will review any such request and decide within 60 days whether to either nullify the decision or uphold it. Decisions of the Library Board are final.