



Meeting Minutes 12/18/2025

In Attendance - Alex Chambers; Mary Drake; Diane Tasca; Barbara Nackman; Oliver Staley; Jessica Pacciotti, Library Director. Excused absence - Tina Valenti; Dean Gallea

Chairperson Alex Chambers called the regular meeting to order at 6:34pm.

The meeting agenda was reviewed and accepted.

The minutes from the November board meeting were presented. Oliver Staley made a motion to approve the minutes Mary Drake seconded. The motion passed unanimously.

The vouchers for November were presented. Alex Chambers made a motion to approve, seconded by Oliver Staley. The motion passed unanimously.

The board reviewed the year to date budget. It was noted it was half way through the fiscal year. The Contractual line is becoming overdrawn, and Director Pacciotti recommended that \$2,000 be reallocated from the Personnel Part Time line. Alex Chambers made a motion to do so, seconded by Oliver Staley. The motion passed unanimously.

Director Pacciotti presented her monthly report. The report is on file.

The policy committee presented five policies for board review. Minor edits were made to the Patron Code of Conduct, and Gallery Policy. The Unattended Child Policy was changed to be the Unattended Juvenile Policy. The Part-Time Staff Sick Leave Policy was also presented and reviewed. The new Federal Agent Response Policy was presented and reviewed and edited. At the recommendation of the policy committee these five policies were presented to vote. They were approved unanimously with edits.

Alex Chambers made the motion to the regular meeting at 8:34, seconded by Diane Tasca and passed unanimously.

Respectfully submitted,
Jessica Pacciotti
Library Director