Meeting Minutes 5/16/2024

In Attendance - Diane Tasca, Vice-Chair; Mary Drake, Treasurer; Oliver Staley; Alex Chambers; Jessica Pacciotti, Library Director; Nashka Sanchez, Staff Assistant. Excused absence – Dean Gallea, Chairperson; Tina Valenti, Secretary, Barbara Nackman

Vice-chairperson Diane Tasca called the meeting to order at 6:37pm. The board reviewed the agenda, and added a discussion of the annual board meeting. The minutes from the April meeting was presented. Diane Tasca made the motion to approve the minutes, the motion was seconded by Mary Drake. The motion passed unanimously.

The vouchers for April were presented and there was some discussion of remaining funds in preparation for the end of the fiscal year in May. Mary Drake made the motion to approve the vouchers, the motion was seconded by Alex Chambers. The motion passed unanimously. The board reviewed the year to date budget. Questions about the part time cleaning position were asked and Director Pacciotti will be working on advertising this position again.

Director Pacciotti presented her monthly report. The director’s report is on file.

In old business the progress of hiring an accountant was discussed, two quotes for an initial review of accounts have been received. Director Pacciotti has been attempting to contact the library’s lawyer to get the final report for the compliance audit.

In new business the staff raises were reviewed and discussed. Alex Chambers made a motion to approve the proposed wage increases as of June 1, 2024. Oliver Staley seconded the motion, the motion passed unanimously. The board reviewed the bid package from Lisi Contracting. Mary Drake made the motion to accept the bid, the motion was seconded by Alex Chambers. The motion passed unanimously. The board discussed the June meeting, Director Pacciotti will present an update on the Long Range Plan and some updated statistics on library usage.

At 7:47pm Oliver Staley made a motion to adjourn the regular meeting. The motion was seconded by Alex Chambers and passed unanimously.

Respectfully submitted,
Jessica Pacciotti, Library Director