



Meeting Minutes 1/18/2024

In Attendance - Dean Gallea, Chairperson; Diane Tasca, Vice-Chair, Tina Valenti, Secretary; Jessica Pacciotti, Library Director; Regina Butcher, Staff Assistant. Excused absence – Mary Drake; Alex Chambers; Unexcused absence - David Neilsen

Chairperson Dean Gallea called the meeting to order at 6:38pm. Since there was not a quorum present all items requiring a board vote were tabled.

The year to date budget was reviewed and discussed. There was some discussion of the equipment line, the library is planning to purchase laptops to replace some of the teen laptops that are underperforming. Dean Gallea recommended looking into solid state laptops through TechSoup. There was also a recommendation that the library look into purchasing accessibility items for patrons to lend or use in the library. Director Pacciotti will reach out to other area libraries to see what kind of items other libraries have.

Director Pacciotti presented her monthly report. The director's report is on file.

In new business the board discussed the yearly report on progress for the Long Range Plan. A good amount of progress has been made on the first two goals, while the final goal has been delayed due to staffing issues. It was recommended that the library look into contacting the local churches to reach out to the Spanish speaking population. The board also discussed the incoming staff assistant. It was recommended that the new employee not become an official signatory until they have reached a period of six months employed. During the interim six months the library trustees who are bank signers will handle any needed transfers and deposits. Dean Gallea presented the idea of putting in a pollinator pathway in the back of the library.

At 7:31pm the meeting was adjourned.

Respectfully submitted,
Jessica Pacciotti, Library Director