



Meeting Minutes 2/15/2024

In Attendance - Dean Gallea, Chairperson; Diane Tasca, Vice-Chair; Mary Drake, Treasurer; Alex Chambers; Oliver Staley; Jessica Pacciotti, Library Director; Nashka Sanchez, Staff Assistant. Excused absence –Tina Valenti, Secretary

Chairperson Dean Gallea called the meeting to order at 6:32pm. The board reviewed the agenda, Director Pacciotti had added review of the proposed 2024-25 budget to new business. The board also went around and introduced themselves to the new board member, Oliver Staley. The minutes from the February meeting was presented. Diane Tasca made the motion to approve the minutes, the motion was seconded by Dean Gallea. The motion passed unanimously. There were no public comments.

The vouchers for January and February were presented. There was some general discussion of the contents. Alex Chambers made the motion to pass January's vouchers, the motion was seconded by Oliver Staley. The motion passed unanimously. Alex Chambers made the motion to approve February's vouchers, seconded by Dean Gaella. The motion passed unanimously. The board reviewed the year to date budget.

Director Pacciotti presented her monthly report. The director's report is on file. There was also some discussion on the results of the requested research on part time bookkeeper/board treasurer roles. After discussion it was decided that Director Pacciotti would investigate hiring a third party accounting company to assist with financial standards and reporting to staff and board. Director Pacciotti gave an update on the ongoing library compliance audit, the two Villages are not interested in changing the IMA as suggested by our lawyer. The board had some discussion of other options.

Diane Tasca made a motion to approve the rehire of Regina Butcher to come in part time to train her replacement at a rate of \$50/hr. Mary Drake seconded the motion and the motion passed unanimously.

The board reviewed the new Internet Acceptable Use Policy, Dean Gallea made the motion to approve the policy, the motion was seconded by Mary Drake and passed unanimously.

The board reviewed the proposed 2024-25 library budget. There is a question on the dramatic drop in price on building insurance, and the board suggested that the library get a copy of the policies for building, liability and health insurance from the Village. Dean Gallea made a motion to approve the 24-25 budget, the motion was seconded by Mary Drake and passed unanimously.

Mary Drake presented her information regarding the library's trust held at PNC. Further details are needed about how much money the library is allowed to withdraw from this account. There is also a difference in how this money is invested compared to the other library investment accounts, and the board would like more control over how this money is invested if possible. Our account manager at PNC is looking for answers on these questions.

Due to board member availability the April board meeting will be held April 25th.

At 8:13pm Diane Tasca made a motion to adjourn the regular meeting. The motion was seconded by Oliver Staley and passed unanimously.

Respectfully submitted,
Jessica Pacciotti, Library Director