

Warner Library Board of Trustees
APPROVED MINUTES – September 21, 2017

Present: Library Trustees: Edward Berry, Liza Glover, Michele R. Gonzalez and David Neilsen; Library Director: Maureen Petry; Liaison: Mary McGee; Absent: Sharon Camlic, David Huber, Patricia Pinckney; Liaison: Rachelle Gebler

Chairperson: Mr. Neilsen called the meeting to order at 7:00 pm. A motion was made by Mr. Neilsen and seconded by Mr. Berry to accept the minutes of the June 15, 2017 board meeting. The library Board unanimously agreed.

Mrs. Petry presented her director's report. The skylight above the front circulation desk was leaking during a recent rainstorm. Mrs. Petry presented the three proposals to replace the skylight. Two of the proposals are for Plexiglas and one is for rough wire glass which is what is currently on the roof. The Board discussed the proposals and agreed to accept the proposal from Diversified Glass & Storefronts, Inc. in the amount of \$5,800 to replace the skylight in glass. The roof has two skylights that were installed at the same time and rather than wait for the second one to fail, Mrs. Petry was asked to have both the skylights replaced at this time.

Warner received a certificate of appropriateness from the Village of Tarrytown Architectural Review Board on August 16th for the installation of a new front step at the entrance of the library. Architect Donald MacDonald presented on behalf of the Board. After the approval, Mr. MacDonald ordered the stone from International Dimensional Stone in New Jersey and visited local sites of work done by masonry contractors who have bid on the job. Mr. MacDonald is in the process of scheduling the work.

Mrs. Petry reported that the final payment of \$2,380.00 was received for the 2016 Public Library Construction Grant.

The Warner Library Headless Halloween Mini-Golf is underway and will be held Saturday, September 23 from 10:00 am – 8:00 pm. Sponsorship has been coming in and tees and flags have been made. The Village officials will be at the library to kick off the mini-golf event at 9:30 am.

The annual appeal letter was reviewed. It is expected to go to the printer in mid-October and delivered in early November.

The meeting was adjourned at 7:45 pm. The next meeting is scheduled for Thursday, October 19, 2017 at 7:00 pm. The library board went into Executive Session.

Respectfully submitted,
Regina Butcher