

Warner Library Board of Trustees
APPROVED MINUTES – February 16, 2017

Present: Library Trustees: Edward Berry, Liza Glover, Michele R. Gonzalez, David Huber, David Neilsen and Patricia Pinckney; Library Director: Maureen Petry; Liaison: Mary McGee; Absent: Sharon Camlic and Liaison: Rachelle Gebler.

Chairperson: Ms. Gonzalez called the meeting to order at 7:00 pm. A motion was made by Mr. Neilsen and seconded by Ms. Glover to accept the minutes of the January 19, 2017 board meeting. All board members present agreed.

Mrs. Petry reported that on Friday February 3, the floor installer noted that there was a 1/16th inch error in the way one of the floor tiles was cut. This was causing gaping and a drift in the pattern across the floor. The installer stopped the job and notified CW Brown Foreman Tony Russo and Project Manager Erika Conradt. Ms. Conradt contacted Lothrop Associates and the floor manufacturer. The Amtico Floor Manufacturers Representative said production of the new floor tile would be February 21.

Bids have been received to repair the soffit on the west side of the building. They were high partly due to the necessity of erecting scaffolding. One of the projects needed on the outside of the building is to re-caulk between the limestones. It is possible that when the scaffolding is installed both projects can be done on the west side of the building. Mrs. Petry will contact Architect Donald MacDonald to discuss the possibility of getting additional bids and finding someone who can do both jobs.

Mr. Berry and Ms. Glover helped select height adjustable tables for the meeting rooms from Proftech. Trustees Ed Berry created drawings illustrating room set ups with some soft seating for the new small conference room. Samples of solid fabrics were reviewed and a decision will be made once the patterned fabrics are received.

Local painter Mike McGuire provided the lowest estimate for the painting and patching of the ramp stairwell at \$3,350.00. The painting will be scheduled as soon as the third floor renovations are complete.

Mrs. Petry received quotes to have the screens replaced in the front of the building. After review of the quotes, the Board agreed that this work should be done by the lowest bid.

Trustee David Neilsen is willing to contribute his talent to create a “Murder Mystery” fund raiser for the library. The board would be happy to give it a try. Ms. Gonzalez, Ms. Glover and Ms. Pinckney agreed to be part of the committee to work with Mr. Neilsen.

The library board approved supporting TNT local baseball/softball for \$400.

The library board went over the preliminary 2017-2018 budget. Mr. Huber, Mrs. Petry and Mrs. Butcher will meet with Michael Blau, Village Administrator and Mr. James Hart, Village Treasurer to discuss the upcoming budget. The board approved presenting the discussed budget knowing that many of the numbers are soft and will have to be revised and updated by Mr. Hart.

Ms. Michele Gonzalez's term will expire March 31, 2017. Ms. Gonzalez expressed that it has been a rewarding position and has agreed to stay on the board for an additional term but would like to step down as Board Chair. Mr. David Neilsen has agreed, effective the April 1 to become the Library Board Chair. The board thanked Ms. Gonzalez for her service and time.

The Board discussed the updated meeting room rental agreement. After discussion the board approved the revised policy.

The meeting was adjourned at 9:10 pm. The next meeting is scheduled for Thursday, March 16, 2017 at 7:00 pm.

Respectfully submitted,
Regina Butcher