

Warner Library Board of Trustees
APPROVED MINUTES – September 15, 2016

Present: Library Trustees: Sharon Camlic, David Huber, David Neilsen and Patricia Pinckney; Library Director: Maureen Petry; Absent: Edward Berry, Liza Glover and Michele R. Gonzalez; Liaisons: Rachelle Gebler and Mary McGee

Treasurer David Huber called the meeting to order 7:40 pm.

Director's Report: Mrs. Petry presented her report: On September 6, 2016, the Village of Tarrytown Board officially approved awarding the bid for the Third Floor Renovation of Warner Library to CW Brown. A preconstruction meeting is scheduled for September 22, 2016 with CW Brown, Lothrop Associates and Warner Library.

The air conditioning was not working at the circulation desk and Carey and Walsh found the leak was in the evaporator coil in the air handler located in the penthouse of the library. After reviewing the information from Carey and Walsh, the library Board unanimously approved Mrs. Petry going forward with this repair at a cost of \$9,855.00 with the understanding that the part is the bulk of this expense.

Donations have been made in memory of Helen Andrew and the ground has been prepared for the contemplative garden outside the children's story room window. The board reviewed and approved Leonard Andrew's suggestion for covering the poured cement walls that surround the garden with a bamboo fence. They also approved the purchase of a Japanese maple tree. The Board believes that we should readdress the idea of a bench in this space next spring.

The library was awarded a \$4,000 grant from Preserve NY for architect Donald MacDonald to conduct an exterior building evaluation. Mr. MacDonald's fee is \$6,700 and he is expected to begin the evaluation within the next week. The Library Board approved paying the balance of \$2,700.00 for this evaluation.

Mrs. Petry was notified that the grant committee approved Warner Library be awarded \$20,000 for a New York State Public Library Construction Grant which she submitted on August 19, 2016 for the funding of the Third Floor Project.

The CSEA union contract was settled and the full-time staff received a 2% increase. Mr. Neilsen proposed giving all part-time employees a 2% increase; the motion was second by Mr. Huber, the Board unanimously approved.

The Tarrytown Ambulance Corp responded very quickly to a call here at the library for one of our regular patrons. Ms. Pinckney proposed donating \$100.00 to Tarrytown Ambulance Corp; the motion was second by Ms. Camlic, the Board unanimously approved.

Mr. George Paschalis, Deputy Director for Outreach of Community Benefits Program of New NY Bridge informed Mrs. Petry that the Warner Library has been awarded a \$90,000 Grant for the Third Floor Renovation. Mrs. Petry submitted a request for a grant two years ago and was pleasantly surprised to

receive this news. The application for the grant is extensive and Mrs. Petry has begun to work on it. The Board made a resolution authorizing Mrs. Petry to sign the agreement and paper work for the Community Benefits Program of New NY Bridge.

The meeting was adjourned at 9:10 pm. The next meeting is scheduled for Thursday, October 20, 2016 at 7:00 pm.

Respectfully submitted,

Regina Butcher