

**Warner Library Board of Trustees**  
**APPROVED MINUTES – March 17, 2016**

Present: Library Trustees: Liza Glover, Michele R. Gonzalez, David Huber, Fiona Matthew, David Neilsen and Patricia Pinckney; Library Director, Maureen Petry; Liaison: Dorothy Handelman; Absent: Trustee: Sharon Camlic; Liaison: Mary McGee

Chairperson Comments: Ms. Gonzalez called the library board meeting to order at 7:05 pm. A motion was made by Ms. Gonzalez and seconded by Mr. Huber to accept the minutes of the February 2016 Board meeting. All board members present agreed.

Director's Report: Mrs. Petry reported that with the promise of a Special Legislative Project Grant from the State Education Department in the amount of \$5,000, the reference office has been renovated and turned into a small public meeting room. The librarians have been relocated to the back office and new chairs have been purchased for them. Blinds, chairs and a table have been ordered for the office. It is already being used daily as a public meeting room for small library programs and quiet study.

On March 4th, a check for \$15,589 from the State Education Department was received as final payment for the Public Library Construction roof grant which totaled \$155,589 in all. Village Treasurer James Hart deposited this check to the account designated to pay the interest and principal on the roof.

At the request of Trustee Fiona Matthew, Mrs. Petry contacted Frances Gubler of the Preservation League of New York State and found that Warner Library is eligible for either of two grant programs that they offer (Technical Assistance Grant for up to \$3,000 and the Building Condition Report Grant with funds available up to \$10,000). Mrs. Petry will reach out and apply.

Mrs. Petry received a reply from Barbara Lilley of the State Education Department regarding the population served issue in regard to Warner Library, Mount Pleasant Library and the Village of Sleepy Hollow. In her email Ms. Lilley wrote that they did not see any evidence to the charter to include Village of Sleepy Hollow. After discussion, Mr. Huber made a motion that the Warner Library Charter be amended to include Village of Sleepy Hollow. Mr. Nielsen seconded and the library board unanimously agreed. Ms. Matthew has agreed to continue to work with Mrs. Petry to resolve this issue.

Mrs. Petry presented an updated Warner Library gift policy which the Board unanimously approved with a change in language suggested by Trustee Neilsen.

Mrs. Petry suggested that Jim Lothrop, Architect be asked to enlarge Third Floor Project Plans for Public Awareness and Fundraising Purposes and the board agreed that it would be a good idea.

The Board agreed to update the BNY Mellon Dreyfus account with the same four signers that are on the other trustee accounts, Mr. Huber, Ms. Gonzalez, Ms. Glover and Mr. Neilsen. Mrs. Butcher will prepare the documents to be updated and signed by the appropriate board members.

The Board agreed the following four signers: Mr. Huber, Ms. Gonzalez, Ms. Glover and Mr. Neilsen, are fully authorized and empowered to act on behalf of the Board of Trustees of Warner Library and can sign all financial and legal documents on behalf of the Library.

The Board thanked Dorothy Handelman for her service as the Liaison between the Village of Sleepy Hollow Board and the library. Ms. Handelman will continue to assist the Board in researching the value of the Rockwell Kent painting *America*. The Board agreed to pay \$300 to Helaine Fendelman, an art expert recommended by Ms. Handelman to look into recent Kent sales.

The meeting adjourned at 8:15 pm. The next Board of Trustees meeting is scheduled for Thursday, April 21, 2016 at 7:00 pm.

Respectfully submitted, Regina Butcher