

Warner Library Board of Trustees
APPROVED MINUTES – April 20, 2017

Present: Library Trustees: Edward Berry, Sharon Camlic, Liza Glover, David Huber, David Neilsen and Patricia Pinckney; Library Director: Maureen Petry; Liaison: Rachelle Gebler; Absent: Michele R. Gonzalez; Liaison: Mary McGee

Chairperson: Mr. Neilsen called the meeting to order at 7:15 pm. A motion was made by Mr. Neilsen and seconded by Ms. Glover to accept the minutes of the March 20, 2017 board meeting. All board members present agreed.

The board thanked David Neilsen for accepting the role of Board Chair to the Board of Trustees.

Mrs. Petry reported that DNR Laboratories completed the installation of the AV equipment on the third floor and in the lobby over the course of the month. DNR gave quick training sessions so that the staff could show movies and assist presenters with PowerPoint presentations.

Soffit Repair – Several additional contractors were contacted to look at the soffit repair necessary on the west side of the library. The proposals were reviewed by architect Donald MacDonald. NUA proposes to use a boom as far as possible, work part way from the inside and use a ladder for the remainder of the work. Mr. MacDonald recommends hiring NUA because of his confidence in their work and methodology. After discussion Mr. Neilsen made a motion to go with NUA Construction to repair the soffit on the west side of the library. A budget was authorized not to exceed \$30,000.00 from the Trustee funds, the library Board unanimously agreed.

Mrs. Petry reported that DeChecchis Electric was called in for no lights in the fiction room. The problem was a frozen master switch in the boiler room. Warner Library has many fuse boxes and master switches. Mrs. Petry is recommending a project would be to identify all the fuse boxes and to have them labeled properly. Mr. Berry has offered to add the panels to the library plans.

The Warner Library Budget Board met on Wednesday, April 5. Representatives of the villages included Mayors Drew Fixell and Ken Wray, Tarrytown Village Trustees Karen Brown and Robert Hoyt, Sleepy Hollow Village Trustees Rachelle Gebler and Denise Scaglione. Board Chair David Neilsen, Treasurer David Huber, Maureen Petry and Regina Butcher represented the library. The budget containing an overall 3% increase was passed unanimously.

After discussing the matter with Tarrytown Village Attorney Steven Silverberg, retiring Village Administrator Mike Blau and newly appointed Village Administrator Richard Slingerland approved moving forward with disbursing capital money from Optimum and FIOS to pay for the AV equipment for the library meeting room renovation. As agreed in the budget board meeting in April of 2016, each village would contribute \$20,000. Treasurer James Hart will write a check to our vendor DNR Laboratories for \$40,000 to be reimbursed by Sleepy Hollow.

Peter Harckham and George Paschalis of The New York State Thruway Authority were here on Tuesday, April 11 to see the work done on the third floor so that the library may requisition the \$90,000 payment from the Community Benefits Program.

Mrs. Petry discussed the condition of the front steps. In order to proceed with this repair the library needs construction documents prepared by an architect. Mrs. Petry has been authorized by the library Board to retain Donald MacDonald with a budget not to exceed \$10,000.00 from the Trustee funds for this purpose. The library Board unanimously agreed.

Mrs. Petry presented the numbers of the New York State Annual Report. Mr. Neilson made a motion to approved the presented New York State Annual Report for submission to the Westchester Library System, Mr. Huber second the motion. The library Board unanimously agreed.

The meeting was adjourned at 8:35pm. The next meeting is scheduled for Thursday, May 18, 2017 at 7:00 pm.

Respectfully submitted,
Regina Butcher